



Career Opportunities

Kafue Gorge Regional Training Centre (KGRTC), established in 1989 with support from NORAD and SIDA, is a SADC Centre of Excellence providing high-quality training, research, and consultancy in energy technologies. Renowned for its practical, solution-focused approach, KGRTC has built the capacity of thousands of professionals across Africa in areas such as renewable energy, energy efficiency, and sustainable infrastructure.

KGRTC is inviting applications from suitably qualified individuals to fill the following vacant positions;

Senior Consultant-Training & Research (Three-Year Renewable contract)

Overall Purpose of the Job

The role is responsible for the development, review, and evaluation of research programs to align with KGRTC's strategic goals. It involves managing research-related frameworks, such as ensuring compliance with industry standards, and assessing the impact of training initiatives.

Key Responsibilities

Reporting to the Head Training & Research of the Training Centre, the Senior Consultant will have the following responsibilities:

- Provide inputs during periodic review of training curricula to align with evolving industry trends and Institutional needs.
- Collaborate with subject matter experts and stakeholders to ensure training materials meet quality standards.
- Develop metrics and tools to assess the effectiveness of training programs.
- Analyze post-training feedback and performance data to recommend improvements.
- Initiate and manage research projects to identify training gaps and opportunities.
- Plan, organise and execute all research activities, including logistics, relating to KGRTC projects
- Contribute to the development of policies related to training, research, and curriculum management.
- Ensure alignment with KGRTC's strategic objectives and regulatory requirements.
- Identify training needs and develop staff development programs for KGRTC researchers.
- Conduct workshops and mentoring sessions to enhance staff capabilities
- Contribute to the development of policies and procedures related to training, research, and curriculum management.

- Maintain comprehensive records of research activities, evaluations, and outcomes.
- Prepare regular reports for the Head of Department and other stakeholders.
- Liaise with industry partners, regulatory bodies, and other stakeholders to incorporate best practices into research programs.
- Represent KGRTC at relevant forums and meetings.
- Perform other duties as assigned by the Supervisor /Superiors

Candidate Profile

The ideal candidate must meet the following requirements;

- Full Grade 12 Certificate
- Master's degree in Engineering Related, Sciences, Training and Development, Business Administration or a related field.
- Bachelor's Degree in Education, Training and Development, Engineering, Sciences, Business Administration or a related field, or a related field.
- Certification in Curriculum Development or Training Impact Evaluation is an added advantage.
- At least 5 years in curriculum development, training management, or a similar role.

Specific Skill Requirements

The candidate must possess the following specific skills

- Computer literate with good organizational and communication skills.
- Excellent communication skills.
- Good facilitation and interpersonal skills.
- Strong analytical and problem solving skills.
- Good and proven leadership skills with high standards of integrity and morality.
- Relationship building and stakeholder management skills
- Good people management skills

Applications together with ZAQA certified copies of relevant qualifications, curriculum vitae with three traceable referees and a day time contact number must be submitted by 24th April 2025, to the undersigned;

The Director/CEO
Kafue Gorge Regional Training Centre
P.O. Box 32774
LUSAKA

The Director/CEO
Kafue Gorge Regional Training Centre
P.O. Box 35
NAMALUNDU

OR through email to: jobs@kgrtc.org.zm

